



# Contract For Cleaning Services

Date \_\_\_/\_\_\_/\_\_\_\_\_

Client \_\_\_\_\_

### Cleaning Service Packages

A Touch Of Personal Services agrees to provide the following Services

- Heavy duty industrial business cleaning—\$750 starting
- Thorough business cleaning—\$600 starting  
(light fixtures, sanitizing bathrooms, cleaning/polishing wood, straightening work areas, books/bookshelves, vacuuming, glass/mirror surfaces, spot clean walls, dusting, replacing lightbulbs & paper supplies, emptying garbage)
- Thorough home cleaning—\$350 starting  
(venetian & miniblinds, light fixtures, windowsills, vacuuming, closets, bathrooms, kitchen/major appliances, dusting)
- General business cleaning/maintenance—\$400 starting  
(sanitizing bathroom, dusting/polishing wood furniture, straightening work areas, vacuuming, glass/mirror surfaces, emptying garbage)
- General home cleaning/maintenance—\$18/hr.  
(dusting, vacuuming, bathrooms, kitchen appliances, floors)

### Additional Services

- Spring cleaning (custom)
  - Venetian/miniblinds \$20/hr.
  - Polish brass/silver \$15/hr.
  - Window washing \$10/each
  - Oven cleaning \$45
  - Buff floors \$75/room
  - Painting \$75/room
  - Wall washing \$25/hr.
  - Carpet shampoo \$45/room
  - Grocery shopping \$50
  - Defrost refrigerator \$50
  - Pick up cleaning \$15
  - Clean chandeliers \$15
  - Install light fixtures \$45
  - Home basement cleaning \$25/hr.
  - Install floor tile (inspection first)
  - Prepare daily dinners (custom)
  - Weekly menu planning (custom)
- Additional services total \$ \_\_\_\_\_

### Terms and Conditions

The client agrees to contract A Touch Of Personal Services for a total fee of \$\_\_\_\_\_, with a 20% non-refundable cash deposit to be paid upon execution of this contract. Payments for the balance shall be made as follows:

- Weekly—amount due \$\_\_\_\_\_/week
  - Biweekly—amount due \$\_\_\_\_\_/biweekly
  - Monthly—amount due \$\_\_\_\_\_/monthly
  - At the end of each work day—amount due \$\_\_\_\_\_/hour (residential)
- Payments will be due at the:  Beginning  End of the service cycle.

### Contract Period

This contract is in effect from \_\_\_/\_\_\_/\_\_\_\_\_ to \_\_\_/\_\_\_/\_\_\_\_\_, effective on the date of execution with the option to renew thirty days before contract end. This contract may be terminated in writing by either party with fourteen days prior notice.

### Service Cancellations

Service cancellations require two days prior notice. Client will be charged 50% of the regular rate for cancellations made less than two day notice period. If A Touch Of Personal Services fails to perform as scheduled (due to extraordinary circumstances), the next service will be provided at a 50% discount. A fee of \$25.00 will be assessed for late payments, and a fee of \$50.00 will be assessed for returned checks.

### Liability

The client agrees to indemnify and hold A Touch Of Personal Services, harmless for and from any and all loss, liability, damages, claims, suits, judgements, attorney's fees and any other expenses which the client may sustain as a result of or in connection with the above stated services.

### Guarantee

A Touch Of Personal Services guaranteed clients satisfaction, or A Touch Of Personal Services will provide a portion of the next service as complimentary.

Accepted by:

\_\_\_\_\_

\_\_\_\_\_

Clients Signature

A Touch Of Services Representative Signature